

Step 1: Management Commitment Checklist

Note: This checklist is for Step 1: Commit to Lean. However, it can be used at any time. Add items to the checklist if they will help you gauge the degree of management commitment to the project.

Rating system:

- 1 = Condition does not exist or exists to a low degree.
- 2 = Condition somewhat exists.
- 3 = Condition exists to a high degree.

Rating

Condition

Training. Time and resources have been allocated for training.

Accountability. Responsibility and timing have been assigned.

Incentives. An incentive program for success is in place.

Vision. A clear vision has been articulated.

Goals. Clear goals have been articulated.

Process. Value Stream Management has been articulated.

Budget. A budget has been assigned to the project.

Visibility. Senior management is visibly in support of the project.
