

Garbage Audit Data Collection Worksheet

Location: _____ **Date:** _____

Date range of garbage production measured: _____

All of the waste streams analyzed in this audit should represent the same date range. Be consistent with labelling categories throughout, especially for materials that your facility recycles or reclaims, or for materials that may show up in multiple waste streams.

Sort the conventional waste stream by materials, sources, or type of object. Break it down into categories with as much detail as makes sense for you. For example, it may be sufficient to have a single category for aluminum, or it may be clearer to look at new scrap aluminum and post-consumer aluminum as different categories. Weigh each category.

Material in Waste Stream to Landfill (Garbage)

[illegible]

Sort the materials present in whatever recycling containers are available. Separate out and weigh anything present in the recycling stream that should not be there. This includes water in recycled containers.

Material in Recycling/Compost Containers

[illegible]

Sort and categorize any regulated waste generated at your facility (hazardous waste, medical waste, sensitive paperwork, etc.). Separate out and weigh any materials that should not be processed as regulated waste.

Regulated Waste Streams

[illegible]

Note any tools, durable goods, or other unusual objects of interest found in any of the waste streams. Weigh these materials along with whatever stream they are part of.

[illegible]

Collect the information from each of the previous tables into an overview to determine how much material is being disposed of properly. Each type of material might show up in any waste stream, but is only correct in a single place and is a contaminant elsewhere based on policy. Create a single line for each material type and combine findings. Make a bar chart out of this table.

Waste Material Overview

[illegible]