

## Validation Document for Companion CD-ROMs/ Web

*This document must be completed and signed by the Electronic Product Development before acceptance.  
Please provide this to EPD at the earliest possible time.*

1. **Acquiring Editor:** John Wyzalek
2. **Name of Book:** Managing Web Project
3. **Author:** Edward B. Farkas **Author Phone No:** \_\_\_\_\_
4. **Catalogue Number:** K10273 **Publication Date:** 10/23/09
5. **Contents copyright of electronic files belongs to (check one):** ☐ Author ☒ CRC
6. **How will these files be provided to Production (e.g. floppy disk, zip disk, CD, etc.)?** zip file
7. **What operating system is utilized (check one)?** ☒ Windows ☐ Macintosh **Other** \_\_\_\_\_
8. **What program(s) is the text created in?** Excel, Word
9. **What program(s) are the figures created in?** \_\_\_\_\_
10. **Please give an overview of the contents of the files:** Templates and checklists in Word and Excel
11. **If the manuscript is available, where are the files mentioned in the book?** \_\_\_\_\_

12. **Are there executable programs (check one)?** ☐ Yes ☒ No *If "Yes", please answer the following:*

Did the author develop this program (check one)? ☐ Yes ☐ No

If "Yes", what tools did the author use to develop the program? \_\_\_\_\_

If "No", what is the name of the program to be included? Excel, Word

What is the name of the company who developed this program? \_\_\_\_\_

Is this a shareware/trial version of the program (check one)? ☐ Yes ☐ No

Has permission been obtained to publish this program (circle one)? ☐ Yes ☐ No

If "Yes", please attach appropriate documentation.

Please attach any installation instructions and/or readme files.

-----  
**Acquiring Editor:** John Wyzalek **Date:** 09/22/09

**Director of Electronic Product Development:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Electronic Production Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Copies of the completed document to be provided to:**  
Steve Wells, Director of Electronic Product Development and Althea McLeary, Electronic Production Manager.

**Submit**